



Student Government Association

Date Submitted: \_\_\_\_\_

Name of Club/Organization: \_\_\_\_\_

Date funds required by: \_\_\_\_\_ Fund Amount: \_\_\_\_\_

Please Note: all approved student reimbursements over \$20 will be deposited directly to the student's account that is on file with PNWU unless a check is specifically requested. Reimbursements under \$20 will be issued in cash from Student Affairs.

Recipient: \_\_\_\_\_

If Recipient is a PNWU student, please include PNWU Student ID Number: \_\_\_\_\_

General Description of Use of Funds:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requested by: \_\_\_\_\_  
(Print) (Signature) (Date)

Club Treasurer: \_\_\_\_\_  
(Print) (Signature) (Date)

SGA Approval: \_\_\_\_\_  
(Print) (Signature) (Date)

For Petty Cash Requests Only:

Cash Received by: \_\_\_\_\_  
(Print) (Signature) (Date)