



The [Family Education Rights and Privacy Act of 1974](#) designates certain information related to students as directory information, and gives the university the right to disclose such information to anyone inquiring without having to ask students for permission, unless the students specifically request in writing that all such information not be made public without their written consent. The categories of directory information are listed in the University Catalog located on the PNWU website. If you wish to place a “No Release” hold on your academic record, and withhold the disclosure of all of the items of directory information, fill out the form below and submit it to the [Enrollment Services](#).

Once received, all directory information will be withheld until such time that you notify Enrollment Services that you wish to have the “no release” hold removed. This means that if you have a hold on your directory information at the time you graduate or withdraw from the university that we will be unable to comply with **any** requests received after your departure.

Please consider very carefully the consequences of any decision you make to withhold directory information, as any future requests for such information from other schools, prospective employers or other persons or organizations will be refused. Pacific Northwest University of Health Sciences will honor your request to withhold all directory information, but cannot assume responsibility to contact you every time a request is received. Regardless of the effect upon you, Pacific Northwest University assumes no liability for honoring your instructions that such information be withheld.

I have carefully read the above and request that all my directory information not be disclosed to third parties without my written permission or as permitted by the law.

(Print) First and Last Name: \_\_\_\_\_ PNWU ID: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_