



The Family Educational Rights and Privacy Act (FERPA) affords a student the opportunity to review their education records. Enrollment Services will collect and set a time for the student to review their education record within 45 days after receipt of the request. Please see the [PNWU FERPA policy](#) for definition of education records.

Student:

\_\_\_\_\_  
Last Name                      First Name                      MI    PNWU ID Number

Purpose of review:

\_\_\_\_\_  
\_\_\_\_\_

Item(s) of information requested:

\_\_\_\_\_  
\_\_\_\_\_

I hereby agree to keep the information disclosed to me confidential according to applicable legislation and regulations.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Once you complete this form, please print, sign, and submit to [registrar@pnwu.edu](mailto:registrar@pnwu.edu)

Office Use Only

Disposition of request:     Approved     Disapproved, Why? \_\_\_\_\_

\_\_\_\_\_  
Signature of official reviewing request

\_\_\_\_\_  
Title

Specify materials reviewed (records, types of information):

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Name of official supervising review

\_\_\_\_\_  
Date of Review