### Social Events at CME Activities

#### Checklist for Appropriateness

<table>
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<tr>
<th>Activity Name: ________________________________ Activity Date: _________________</th>
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- It should be less than 50% of the time devoted to the educational activity.
- It should not have the appearance of lavishness.
- It should cost no more than $100 per attendee.
- The event should be open to all attendees.
- It should not be made a major highlight of the promotional brochure. It should not appear on the front cover of the brochure. It should not appear to take precedence over the education activity in any way.
- Social events at CME activities can be justified on their ability to increase interaction and communication among the attendees or between the faculty and the attendees. The planned social event should fit this definition.

__________________________  ________________________________  
Signature                        Date